



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: February 8, 2022

Title of Item: Fiscal Recovery Fund- Request of Funding, Child Care Grant, Grant Approval

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>Economic Development staff, with collaboration and approval by the Economic Development Committee has established the creation of the 2022 Aitkin County Child Care Facilities Grant Program. This program would grant funds to new and existing child care providers. The grants are intended to increase the amount of child care slots and/or child care jobs within the County.</p> <p>Staff requests motion and approval to fund \$50,000 from Fiscal Recovery Funds for the purpose of the Aitkin County Child Care Facilities Grant Program.</p> <p>The 2022 Aitkin County Child Care Facilities Grant Program documents are included for review and staff is requesting a motion to approve the program. The County Attorney has reviewed and approved the documents.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion #1: Request motion and approval to fund \$50,000 from Fiscal Recovery Funds for the purpose of the Aitkin County Child Care Facilities Grant Program. Motion #2: Request motion and approval of the 2022 Aitkin County Child Care Facilities Grant Program.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: Aitkin County Child Care Facilities Grant

Funding amount: \$50,000

Project Expenditure Category: Expenditure Category: 3 Services to Disproportionately Impacted Communities, Category Name: 3.6 Healthy Childhood Environments: Child Care

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*

Aitkin County is awarding grants to new and existing child care providers. The grant are intended to increase the amount of child care slots and/or child care jobs within the business awarded.

Grants must be used by eligible businesses in one of three (3) categories. Examples of eligible expenses include:

1. Category I: Grant awarded for existing Child Care facilities to assist them with physical equipment and infrastructure improvements.
2. Category II: Grant awarded for the purpose of aiding in training for assistant Child Care workers for their facilities.
3. Category III: Grant awarded for aid in opening new facilities and/or licensing fees for new or start-up child care facilities.

The following State criteria must be met for eligibility:

- The Child Care business must have a physical establishment in Aitkin County
- The Child Care business must have a current active license or in the process of completing the license.
- No current tax liens with the Secretary of State.
- A Business must be current on their property taxes as of March 31, 2021 or any other obligations to Aitkin County.

A Business must submit a full application with signatures and complete the attached W-9 Form. Submittal of a completed application does not guarantee funding.

A Business owner agrees that by signing and submitting the 2022 Aitkin County Child Care Facilities Grant they will be subject to a random audit by Aitkin County for accuracy in information requested. They also agree to provide additional documentation that may be requested by Aitkin County or their representative to determine eligibility and award amount or to complete an audit of funds awarded. If it is determined that false or misleading information is provided on the 2022 Aitkin County Child Care Facilities Grant, the Business will be required to repay Aitkin County the entire grant amount.

Maximum Grant amount is tentatively \$10,000 for Child Care Center and \$5,000 for Home Based Child Care, based upon need and funds available.

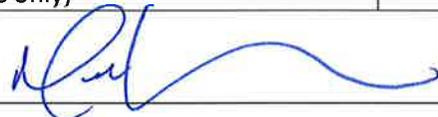
- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. **\$50,000 allocation for grant awards***

Table of Expenses by Expenditure Category

Category		Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		

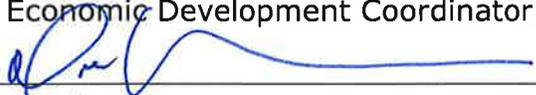
Category		Funding Requested for Project	Funding Approved for Project
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care	\$50,000	
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant;  _____

Date; 01/20/22 _____

Reviewed by Economic Development Coordinator;

Signature;  _____

Date; 01/20/22 _____

Approval by County Administrator;

Signature;  _____

Date; 1-27-22 _____

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)



2022 Aitkin County Child Care Facilities Grant Requirements

Aitkin County is awarding grants to new and existing child care providers. The grant are intended to increase the amount of child care slots and/or child care jobs within the business awarded.

Grants must be used by eligible businesses in one of three (3) categories. Examples of eligible expenses include:

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The following State criteria must be met for eligibility:

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- No current tax liens with the Secretary of State.
- A Business must be current on their property taxes as of March 31, 2021 or any other obligations to Aitkin County.

A Business must submit a full application with signatures and complete the attached W-9 Form. Submittal of a completed application does not guarantee funding.

A Business owner agrees that by signing and submitting the 2022 Aitkin County Child Care Facilities Grant they will be subject to a random audit by Aitkin County for accuracy in information requested. They also agree to provide additional documentation that may be requested by Aitkin County or their representative to determine eligibility and award amount or to complete an audit of funds awarded. If it is determined that false or misleading information is provided on the 2022 Aitkin County Child Care Facilities Grant, the Business will be required to repay Aitkin County the entire grant amount.

Maximum Grant amount is tentatively \$10,000 for Child Care Center and \$5,000 for Home Based Child Care, based upon need and funds available.

Applications will be made available on February 14, 2022. Applications will be reviewed on April 27, 2022. Applications received after 4:30 p.m. April 26, 2022 may be considered if funds remain after first review. Grants will continue to be awarded until all funds are expended. Final approval will be subject to approval by the Aitkin County Board.



Grant applications will be available on the Aitkin County website and by request and may be submitted by email to Mark Jeffers, Economic Development Coordinator, mark.jeffers@co.aitkin.mn.us or by mail to Aitkin County Government Center, ATTN: Mark Jeffers, 307 2nd Street NW #314, Aitkin, MN 56431 or delivered to the Aitkin County Government Center Administration Office.

For any questions or clarifications, please contact Mark Jeffers at 218-513-6188 or mark.jeffers@co.aitkin.mn.us.

Aitkin County reserves the right to reject or modify any application or portions thereof if it feels the application does not meet the guidelines or application process requirements. Businesses may be prioritized based on need.



AITKIN COUNTY CHILD CARE FACILITIES GRANT

Provide the following information for the organization submitting the proposal and provide estimates on the project outcomes including total number of child care jobs and new childcare slots created.

Organization Submitting Proposal:			
1. Organization Name:			
2. Owner Name:		3. Contact Name:	
4. Telephone:		5. Telephone:	
6. Email:		7. Email:	
8. Organization Website:			
9. Full Address:	10. Full Address:		
11. Federal Tax ID or SS #: (required)		12. Minnesota Tax ID: (required)	
Proposal Information:			
13. Proposal Name:			
14. Proposal Summary:			
15. Geographic Area Served by Project:			
16. Targeted Communities Served:			
17. Total Amount of Funds Requested:			
18. Do you plan to own and operate this business for at least the next three years?			
19. Is this business located in Aitkin County?			
20. Were property taxes paid in full as of March 31, 2021?			
21. Is your business open to child care after regular business hours?			
22. Do you have any liens with the MN Secretary of State?			
23. With approval of this grant, list the total number of child care slots created:			
24. With approval of this grant, list the total number of child care jobs created:			



GRANT REQUEST APPLICATION

27. Amount of grant request (tentative not to exceed \$10,000 for Child Care Centers and \$5,000 for Home Based Child Care):

28. Please include the following in the application narrative:

- a. Description of current business and business history (1 page maximum).
- b. Please describe how this grant will positively affect your business and if this grant will allow you to add additional employees to your business. Please be thorough in your response as this information will play an important role in the distribution of funds (1 page maximum).
- c. Please describe the current need in your community for child care improvements (1 page maximum).
- d. How will these grant funds be used (description should coordinate with one or more of the eligible uses defined in the Grant Description document (1 page maximum).

SUPPORTING DOCUMENTS SHOULD INCLUDE:

- W-9 Form
- Signed Authorization for Release of Information and Acknowledgments

I certify that the information contained herein is true and accurate to the best of my knowledge and that I am authorized to submit this application on behalf of the applicant.

Authorized Signature	Title	Date
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2022 Aitkin County Child Care Facilities Grant

AUTHORIZATION FOR RELEASE OF INFORMATION AND ACKNOWLEDGEMENTS

- 1.** The Applicant shall hold Aitkin County, MN, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the 2022 Aitkin County Child Care Facilities Grant Program or its Application (Grant Application), including but not limited to, any legal or actual violations of any State or Federal laws.
- 2.** The Applicant recognizes and agrees that Aitkin County retains absolute authority and discretion to decide whether or not to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at its sole risk and expense.
- 3.** The Applicant acknowledges that they have read the 2022 Aitkin County Child Care Facilities Grant Program eligibility requirements and understands that if the application is approved for funding, grant funds awarded must only be used to pay eligible expenses. Applicant is exclusively responsible for the lawful use of any funds awarded under the 2022 Aitkin County Child Care Facilities Grant Program.
- 4.** The Applicant acknowledges that they understand data submitted in relation to this application will become government data and is subject to federal and state data laws. Some of the data may be considered private or nonpublic prior to the award of financial assistance, while some limited data may be considered private or nonpublic even following the award. The County will not publicize your business plans, customer lists, income tax returns, design / market / feasibility studies, income and expense reports, or any other data classified as private or nonpublic under Minn. Stat. §13.591. Application data submitted by organizations that are not selected for grant funding will only be released upon request and as required by Minn. Stat. Chapter 13 or other applicable state/federal law. Application or evaluation data may also be shared with any entity that has a legal right to the data under Minnesota or federal law, including under court order. You can refuse to supply any or all of the requested information, which you are not legally required to provide.
- 5.** A recipient found to have misrepresented themselves or their business is responsible for repaying funds to the Aitkin County.
- 6.** Additional acknowledgements.
I acknowledge that Aitkin County retains final authority to determine if a business or nonprofit is eligible for funding, whether to approve a grant and the final grant amount. Aitkin County reserves the right to reduce grant award amounts if the total requests exceed available funding.

I acknowledge that Aitkin County has the right to verify any information contained in this application. Additional information and documentation may be requested at a later date. Failure to provide the



information required may result in ineligibility for grant program or repayment of the funds. I agree to provide Aitkin County any documentation needed to complete an audit of funds awarded. Should Aitkin County be audited and it is found that the business payment is not allowable under federal or state guidelines, such business shall repay the funds to Aitkin County within three months of notification.

I acknowledge that I plan to own and operate this business for at least the next three years. Failure to accomplish this plan may result in repayment of the any funds awarded back to Aitkin County.

I acknowledge that Aitkin County will issue grant recipients an IRS Form 1099 and that these grant funds are taxable.

7. Financial Assistance Certification: I hereby certify that the 2022 Aitkin County Child Care Facilities Grant Program is necessary and is in response to the COVID-19 Pandemic.

The undersigned, a duly authorized representative of the Applicant, hereby certifies the foregoing information is true, correct, and complete as of the date hereof; and agrees that:

- The business is located within the political boundaries of Aitkin County;
- There are no outstanding tax liens with the Office of the Minnesota Secretary of State;
- All proceeds from the grant will be used for eligible business expenses under the 2022 Aitkin County Child Care Economic Development Grant Program;
- Applicant shall be bound by all terms and provisions of the 2022 Aitkin County Child Care Facilities Grant Program

Applicant Signature:

Date:

County Use Only:

Received by:

Date Received:
